

# CLAYTON OKTOBERFEST

## General Information

The Clayton Business and Community Association, in co-sponsorship with the City of Clayton, invites you to participate in the 14th annual Clayton Oktoberfest, drawing an estimated attendance of 20,000+. This event has been a huge success, with most of our vendors coming back year after year. Clayton is a unique, friendly and historic city, nestled at the base of Mount Diablo. It is located approximately 7 miles from Walnut Creek.

We plan on featuring 12 to 14 food booths, 50 to 80 artisan booths, as well as beer and wine vendors. A continental breakfast will be served each day. Security will be provided on Saturday night.

DATE: Oct. 6, Oct. 7, 2018

WHERE: Main Street/Marsh Creek Road, Downtown (asphalt surface), Clayton, CA

HOURS: 11:00 a.m. to 8:00 p.m. Saturday, 11:00 a.m. to 6:00 p.m. Sunday  
Exhibitors are to have their booth set up by 10:00 a.m. on Saturday. All cars are to be off the street by 9:30 a.m. on Saturday. Cars are not allowed back on the street until 6:15 p.m. Sunday and the street is cleared. Booths are not to be dismantled before 6:00 p.m. Sunday.

ELIGIBILITY: Exhibitor must be present. Exhibitor must submit at least 4 photos (no slides) of all of the work that he/she plans to sell and 1 of the booth. Only juried work may be sold. All photos will be returned at the festival.

APPLICATIONS: **Final application deadline is August 1, 2018.** Notification (of acceptance or denial) will be sent out around **August 30, 2018.** All applications are juried and categories are limited to maintain a balanced show. Our goal is to keep the art and craft portion fresh and exciting for our patrons, your customers. CBCA retains the right to accept or deny applications; the decision of the jurors is final. *We cannot guarantee same space assignment, but be assured we will try to keep you in same general area, if possible.*

ENTRY FEES: \* **Arts/Crafts** - \$300.00 (10' x 10' space), \$450.00 - corner booths and a refundable clean-up deposit of \$25.00 (**separate check**), returned upon inspection by CBCA.  
\* **Food booths** - \$400.00 (10' x 10' space) + 10% of gross receipts + Health Dept. Permit Fee of \$110.00 and a refundable clean-up deposit of \$100.00 (**separate check**), returned upon inspection by Food Committee.  
\* Electricity limited to 110 volt - charge of \$50.00 extra or you must provide your own and advise us in advance for proper placement. (Very limited availability)  
> Make all checks payable to: **CBCA** and mail to:  
CBCA, P.O. Box 436, Clayton, CA 94517.  
Please include a self-addressed, stamped envelope.  
> **\$50.00 - Return check charge**

For further entry information, please call Renee Faine, 925-286-5586 or April Winship, 925-849-2169.

**2018 CLAYTON OKTOBERFEST**

The undersigned vendor(s) hereby agree(s) to defend, indemnify and hold harmless, the Clayton Business and Community Association (including without limitation its Sponsors and any Landowners, Lessees and Lessors who allow the Clayton Oktoberfest to use their land), The City of Clayton, and any and all of their respective members, employees, agents, volunteers, principals or assigns from any and every claim, demand, lien, right or cause of action of any kind or character arising out of vendor's participation, sales, interaction with other persons, action or inaction related to vendor's presence and business at the 14th Annual Clayton Oktoberfest (including any time spent in the City of Clayton for the purpose of set-up and teardown), and where the vendor is, was, or were, a substantial factor in causing or contributing to the claim, demand, lien, right or cause of action. This specifically includes, but is not limited to, third party personal injury, wrongful death or property damage claims.

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Vendor)

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Vendor)



COMMUNITY  
DEVELOPMENT (925) 673-7340  
ENGINEERING (925) 363-7433

6000 HERITAGE TRAIL • CLAYTON, CALIFORNIA 94517-1250  
TELEPHONE (925) 673-7300 FAX (925) 672-4917

*City Council*  
HANK STRATFORD, *MAYOR*  
DAVID T. SHUEY, *VICE MAYOR*  
JIM DIAZ  
HOWARD GELLER  
JULIE K. PIERCE

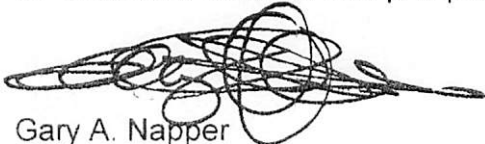
Dear Community Event Booth Vendor:

The City of Clayton is pleased to welcome you to our community event this year and hope it meets all of your expectations and more for an enjoyable festivity and beneficial use of your time and talents. We recognize there are numerous event and festival opportunities throughout the state and region from which to select for your appearance and we are delighted you have chosen our town.

To further assist our community in hosting these events, we request that any and all taxable sales generated by your business during this event be reported to the California State Board of Equalization (BOE) via the appropriate Temporary Sales Location form. Please use the Clayton address of 6100 Main Street, Clayton, CA 94517 as the general location of this community event for your reportable sales activity. **The Clayton Sales Tax Code Number is 07044-01.**

By this small action on your part, your taxable sales will be reported properly using our City as the temporary point of sale and our small community will further benefit financially from your presence and participation here.

Thank you for your attention to this matter of importance to us, and Best Wishes for continued success and prosperity at our festival!



Gary A. Napper  
City Manager

Attachment: BOE Form 530-B [2 pp.]

Date: March 2014

**COMBINED 1% STATE AND LOCAL TAX ALLOCATION FOR TEMPORARY SALES LOCATIONS AND CERTAIN AUCTIONEERS**

<b>DUE ON OR BEFORE</b>	
[ FOID ]	YOUR ACCOUNT NO.

**NOTICE**

**TEMPORARY SALES LOCATIONS** - The Sales and Use Tax Law requires a seller's permit for each sales location. If you do not have a permit for a temporary sales location, you must complete the Temporary Sales Location(s) portion of this form prior to making sales. This allows your seller's permit to include those temporary locations. You must file this form with your sales tax return to comply with the law.

**AUCTIONEERS** - Auction events at temporary sales locations which result in taxable sales totaling \$500,000 or more must be reported on this form and filed with your sales tax return.

*See instructions on reverse. Make a copy of this form for your records.*

TEMPORARY SALE LOCATION(S) (Column A)	WILL THIS LOCATION BE USED AGAIN? (Column B)	TAXABLE TRANSACTIONS (Column C)	BOE USE ONLY			1% COMBINED STATE AND LOCAL TAX (Column D)	
			Co. Jur.	Add-on	In-Lieu		
NAME	<input type="checkbox"/> Yes  <input type="checkbox"/> No	.00				.00	
STREET ADDRESS							SPACE/BOOTH #
CITY							ZIP
NAME	<input type="checkbox"/> Yes  <input type="checkbox"/> No	.00				.00	
STREET ADDRESS							SPACE/BOOTH #
CITY							ZIP
NAME	<input type="checkbox"/> Yes  <input type="checkbox"/> No	.00				.00	
STREET ADDRESS							SPACE/BOOTH #
CITY							ZIP
NAME	<input type="checkbox"/> Yes  <input type="checkbox"/> No	.00				.00	
STREET ADDRESS							SPACE/BOOTH #
CITY							ZIP
NAME	<input type="checkbox"/> Yes  <input type="checkbox"/> No	.00				.00	
STREET ADDRESS							SPACE/BOOTH #
CITY							ZIP
NAME	<input type="checkbox"/> Yes  <input type="checkbox"/> No	.00				.00	
STREET ADDRESS							SPACE/BOOTH #
CITY							ZIP
<b>TOTAL AMOUNT OF 1% COMBINED STATE AND LOCAL TAX FOR TEMPORARY SALES LOCATIONS</b>						.00	

**INSTRUCTIONS  
COMBINED 1% STATE AND LOCAL TAX ALLOCATIONS  
FOR TEMPORARY SALES LOCATIONS**

**GENERAL**

When you make sales at locations which are not registered as your permanent sales location or you are an auctioneer with taxable sales of \$500,000 or more at a single auction event, you are required to report those sales so that the local municipalities receive their correct share of the 1% Combined State and Local Sales and Use Tax.

**TEMPORARY SALES AND AUCTION LOCATIONS  
(Column A)**

Name - Enter the name of the location, such as Cal-Expo, Pomona Fairplex, etc., street address, city, zip code of the temporary sales location.

The event operator or local business license office may be able to provide accurate information. If you are unable to provide an address, list the street name and a major cross street or description, such as Star Route 2, one mile north of the intersection of Elm Street and Oak Avenue.

**WILL THIS LOCATION BE USED AGAIN?  
(Column B)**

If you make sales at the same temporary sales location at least once each year, check the "yes" box.

**TAXABLE TRANSACTIONS  
(Column C)**

Enter the amount of taxable transactions for each temporary location included in line 12 of your sales tax return.

**BOE USE ONLY**

Do not make any entries in this column.

**1% COMBINED STATE AND LOCAL TAX  
(Column D)**

Multiply the amount in the Taxable Transactions column C by .01 and place the result in this column.

**IF YOU HAVE QUESTIONS OR NEED ADDITIONAL INFORMATION,  
PLEASE CONTACT OUR TAXPAYER INFORMATION SECTION AT 800-400-7115.**